



Mountain District Ladies
Tennis Association Inc
Reg: 0020766V

POSITION DESCRIPTION

TITLE: Match & Permit Committee Member

ROLE: A Match & Permit Committee Members role is to resolve disputes arising during a season without prejudice or bias. They will be required to interpret the rules and by-laws of the Association and apply preceding decisions.

DUTIES: Include interpreting the rules and by-laws of the Association, issuing player permits, plan and notify clubs of finals venues and determine team sections and draws for new seasons.

MEETINGS:

MONTH	TASKS
August	<ul style="list-style-type: none">Attend the AGM
September	
October	
November	<ul style="list-style-type: none">Attend Match & Permit meeting to organise finals venuesWinter Season Luncheon
December	<ul style="list-style-type: none">Attend Match & Permit meeting to organise new season
January	
February	
March	
April	
May	<ul style="list-style-type: none">Attend Match & Permit meeting to organise finals venues
June	<ul style="list-style-type: none">Summer Season LuncheonAttend Match & Permit meeting to organise new season
July	

Please Note: A Match & Permit Committee member will need to:

- be available for contact by members of the Association during a season; and
- be available from time to time, for impromptu meetings.