



Mountain District Ladies  
Tennis Association Inc  
Reg: 0020766V

## Minutes – Annual General Meeting

Tuesday 25<sup>th</sup> August, 2015 @ 7.30pm @ Gisborne Tennis Club

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1. **Meeting opened** by Anna Karopoulos at 7.40pm.

**Present:**

Barb Pye	Bullengarook
Thea Fitzpatrick	Diggers Rest
Kim Bouchier	Diggers Rest
Anne Evans	Gisborne
Gayle Chapman	Gisborne
Heather De Mack	Hanging Rock
Kristine Clement	Kilmore
Jenny Elston	Kyneton
Rachel Goodwin	Lancefield
Anne Robinson	Lancefield
Raelene Mottram	Lancefield
Rosamunde Rodgers	Macedon
Heather Johnston	Macedon
Sue Berry	Melton South
Lorraine Marsh	Melton South
Judy Unwin	Mt Carmel
Beth Girdwood	Mt Carmel
Sonja Deveson	New Gisborne

Angela Demsey	Riddells Creek
Viv Wall	Riddells Creek
Louise Conlon	Romsey
Anna Karopoulos	Sth Gisborne
Anne Cassidy	Sth Gisborne
Kim Styles	Sunbury
Marg Burns	Sunbury
Heather Kelly	Toolern Vale
Leonie Barker	Woodend

**2. Apologies:** Emma Brown ( Macedon )

**3. Minutes of 2014 AGM:** Anna Karopoulos reported that the proposed by-laws from Section 11 have been done. The sub committee to review other by-laws has not yet completed this task.

It was moved that the Minutes be accepted.

Moved: Kristine Clement, Seconded: Jenny Elston

**4. Correspondence:**

In – The Hub magazine -3 editions from Community Clubs Victoria

Tennis Victoria – Affiliation

Tennis Victoria – Invitation to Country Forum

Out – Tennis Victoria - Affiliation

**5. President's Report:-attached**

Anna Karopoulos reported that it had been another busy year supporting clubs. Some key points include-

Gisborne Golf Day

Updating by-laws

Melton West Club folded

Numbers of teams are decreasing so an advertising campaign was undertaken

A review of the competition will be done so we can provide opportunities for improvement.

It was moved that the report be accepted.

Moved: Anne Evans, Seconded : Anne Cassidy

## **6. Treasurer's Report: Attached**

Emma Brown's report was presented by Heather Johnston.

Audited accounts for the financial period 01/07/14-30/06/15 were presented.

A new auditor was used as the previous auditor passed away unexpectedly.

Balance as at 30/06/14                      \$ 6,118.89

Total Receipts                                \$ 9,640.42

Total Payments                               \$ 7,964.95

Forfeit fines were down. There was a profit this year as no glasses were purchased.

There were 2 questions to be passed on to the treasurer.

1. Why was there such a large increase in corp fees this year from \$69.45 to \$489 ?
2. Do we need to have insurance mentioned in the report?

Emma thanked the Committee for their support.

A successful golf day was held on the Tuesday after the Grand Final Lunch.

Motion: That Anne Peterson continue as the auditor for MDLTA. Moved: Ros Rodgers Seconded: Thea Fitzpatrick

Motion: That the Treasurer's Report be accepted . Moved: Heather Johnson, Seconded: Anna Karopoulos Carried unanimously

## **7. Ladder Secretary:**

Ros Rodgers reminded everyone that results must be entered ( or to Ros ) by 5pm Wednesday. Internet Explorer must be used. Results are now also being texted. Scores for "Combined teams" eg: Macedon/Woodend , Gisborne/Sth Gisborne can only be entered by admin (Ros ). This will be fixed for next season. The system won't allow this to be changed mid season.

## **8. Fixture Secretary:**

Jenny Elston reported that things were going smoothly. The grading meeting went well thanks to Ros' analysis done in preparation for the meeting.

## **9. Election of Committee:**

Anna Karopoulos declared all positions vacant. Beth Girdwood presided over the election of the following Executive Committee and Match and Permit members with all being voted in unanimously:

**President:** Anna Karopoulos                      Nominated: Ros Rodgers                      Seconded: Kim Bouchier

**Vice President:** Rachel Goodwin                      Nominated: Nicole Ryan                      Seconded: Emma Stevens

<b>Secretary:</b> Kim Bouchier	Nominated: Anne Evans	Seconded: Thea Fitzpatrick
<b>Treasurer:</b> Emma Brown	Nominated: Heather Johnston	Seconded: Anna Karopoulos
<b>Ladder Secretary:</b> Ros Rodgers *	Nominated: Leonie Barker	Seconded: Kristine Clement
<b>Fixture Secretary:</b> Jenny Elston ^	Nominated: Ros Rodgers	Seconded: Leonie Barker

\*An apprentice Ladder Secretary is required as this will be Ros' last year in this job. Please ask around in your club. It involves entering teams at the start of the season + 4-5 hours/week+ 10 hrs at the end of the season. Need to have 2 people so there is a backup.

^ Fixture Secretary takes approx. 5 hrs preparation for a grading meeting + 8 hrs to do the fixture. This happens twice a year.

A new position of Web Manager was created.

<b>Web Manager:</b> Leonie Barker	Nominated: Ros Rodgers	Seconded: Krissy Clement
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**Match & Permit Committee:**

Anne Evans	Gisborne (Sect. 2)	Nominated: Gayle Chapman	Seconded: Beth Girdwood
Heather DeMack	Hanging Rock (Sec.5)	Nominated: Anne Evans	Seconded: Ros Rodgers
Robyn Johnston	New Gisb (Sect. ?)	Nominated: Sonja Deveson	Seconded: Jenny Elston
Marg Burns	Sunbury (Sect. ?)	Nominated: Sonja Deveson	Seconded: Jenny Elston
Thea Fitzpatrick	Diggers Rest (Sect.4)	Nominated: Kim Bouchier	Seconded: Beth Girdwood
Kristine Clement	Kilmore (Sect. 1)	Nominated: Jenny Elston	Seconded: Ros Rodgers
Barb Pye	Bullengarook (Sect.3)	Nominated: Leonie Barker	Seconded: Ros Rodgers

**10. Outgoing Committee:**

Beth Girdwood thanked all outgoing Committee members. Anna Karopoulos resumed chairing the meeting and welcomed the newly appointed members Rachel and Barb.

**11. General Business:**

**(a) Survey**

It was suggested that we use "Survey Monkey" (or similar ). Club contacts are requested to disperse the survey to all members to do online. Anne Cassidy will help with the survey. Any suggested questions are to be forwarded by email to Kim .

[Q: Is your club area fenced or enclosed so that young children are safe?

Q: Do you look at the MDLTA website?]

Motion: That a full review of our competition be conducted. Moved: Anna Karopoulos  
Seconded: Kim Bouchier

**(b) Review of Registration fees:**

Motion: That all fees remain the same for 2016.

Moved: Anna Karopoulos Seconded: Kim Bouchier

**(c) Injuries:**

The procedure when injuries occur is not well known. Injuries should be recorded on the scoresheet and written in the incident register kept in the clubroom.

**(d) Etiquette:**

Our competition follows Tennis Vic rules. For any "grey areas" hopefully common sense and goodwill will prevail so that issues can be resolved by mutual agreement.

Complaints handling procedure is available if cannot be solved by captains on the day.

**(e) By-Laws:**

Do clubs have a current version (from July 2015) available in the clubroom?

**(f) Late arrivals:**

The by-laws covering the late arrival of players were discussed.

**(g) Fund Raising Day:**

Leonie Barker will arrange the day this season –possibly in October. Suggested causes to support were made [eg: Live for Life, Youth Mental Health ]

**(h) Facebook:**

Leonie (Web Manager ) will set up a "closed book" face book page for enhanced communication options for MDLTA members only. The administrator has to approve anything that goes on the page.

**(i) Country Week :**

In 2017 there are not enough weeks to have the week off for Country Week. Perhaps will need to have 2 week "cut –throat " finals that season. Will need to consider the possible arrangements before then.

**Meeting closed:** 9.10pm

