

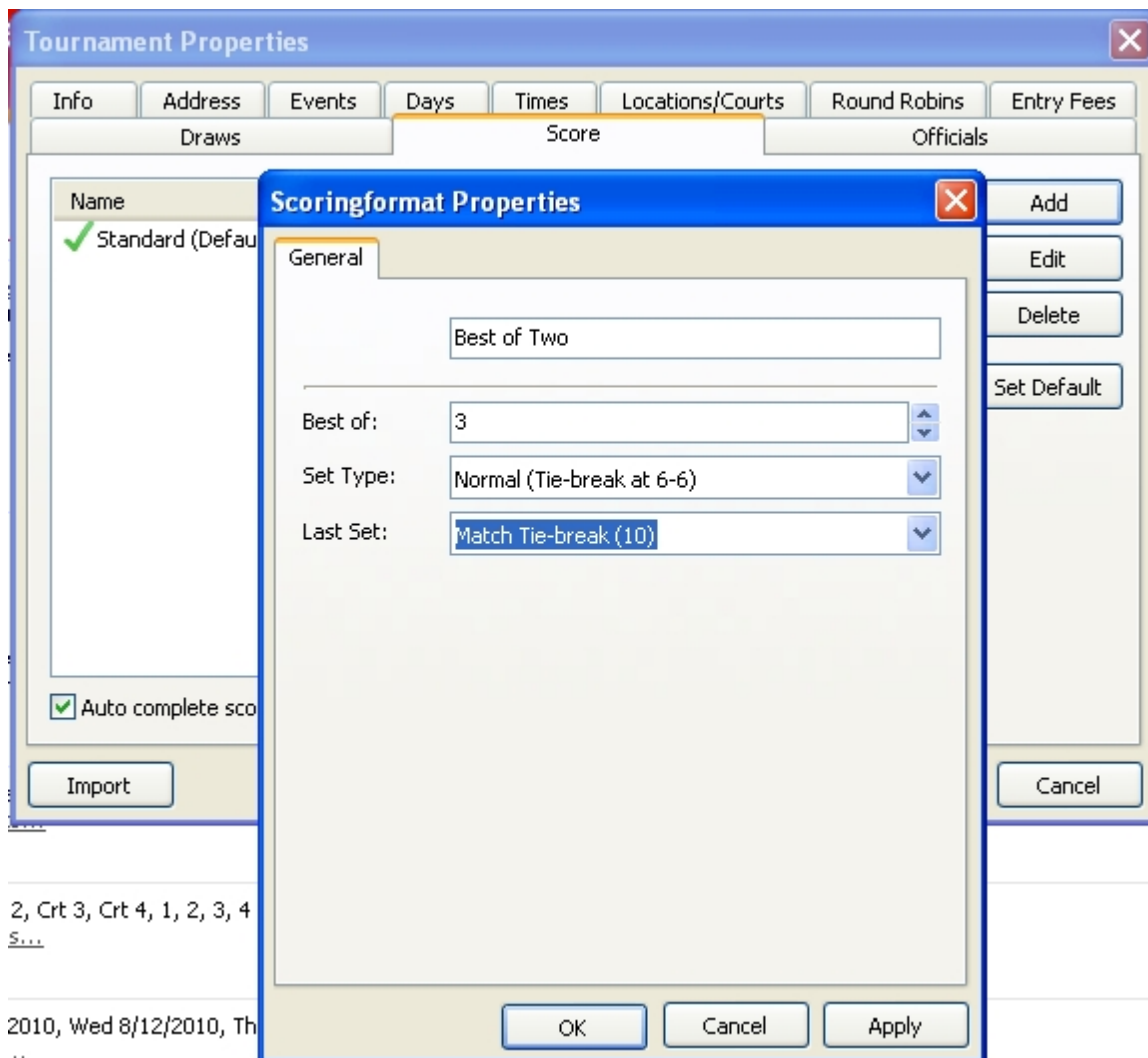
In the 2013.2 version of Tournament Planner, Tennis Australia and Visual Reality have invested quite a deal of time and resources to make the task of when dealing with sign-in consolation events a lot more efficient. We know this has been a major bug bear for operators of Australian Money Tournaments, but the below steps will show you the method to handle this correctly and efficiently.

STEP 1

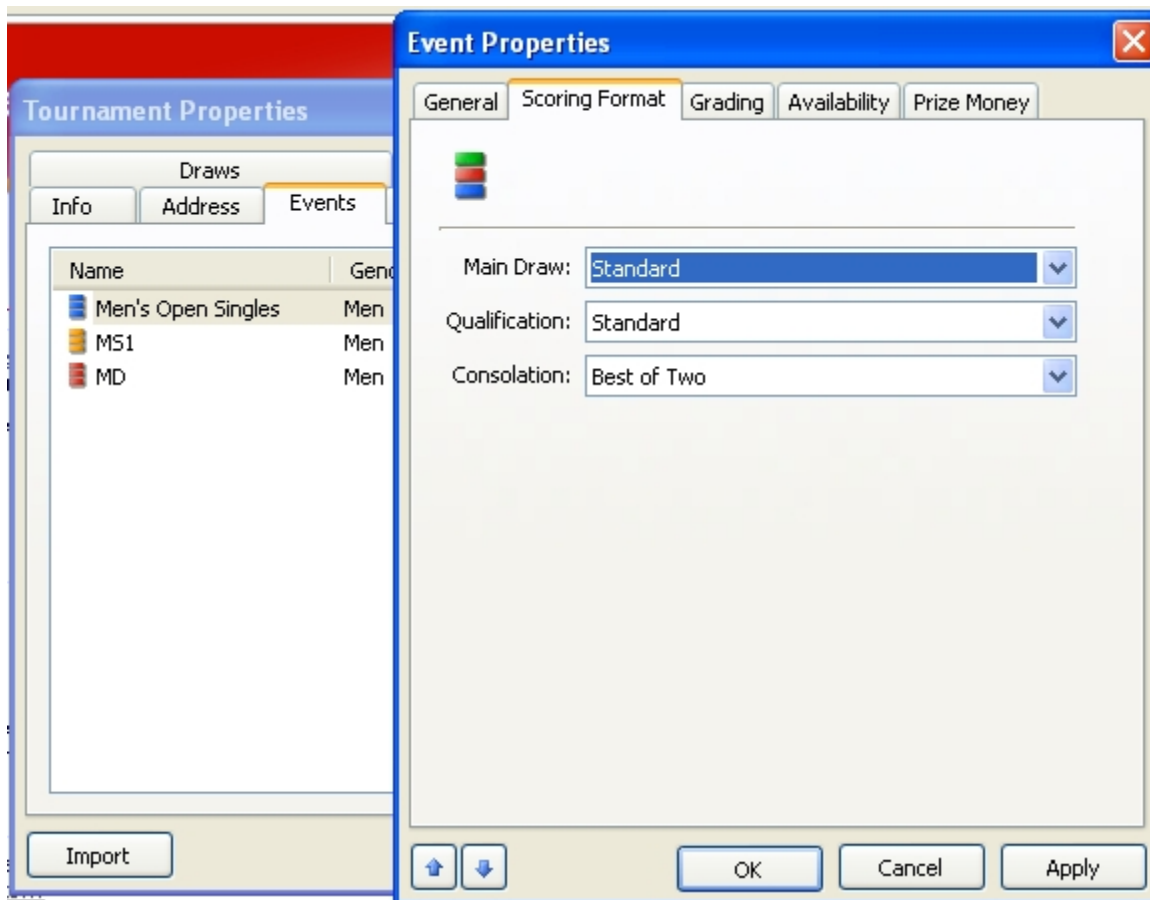
During your tournament, ensure you have a blank consolation sign-in sheet for the qualifying and main draw events. You can produce this from Tournament Planner by going to the Reports section.

We also have to make sure we have created the proper scoring format for the consolation events. To do this, go to Tournament Properties > Score

Then click on the "Add" button on the right-hand side to create your consolation scoring format. Most of the time, you will play the consolation event using the "Best of Two" scoring format, so copy what is in the below screen shot. Click "Ok" to save the scoring format into the system.



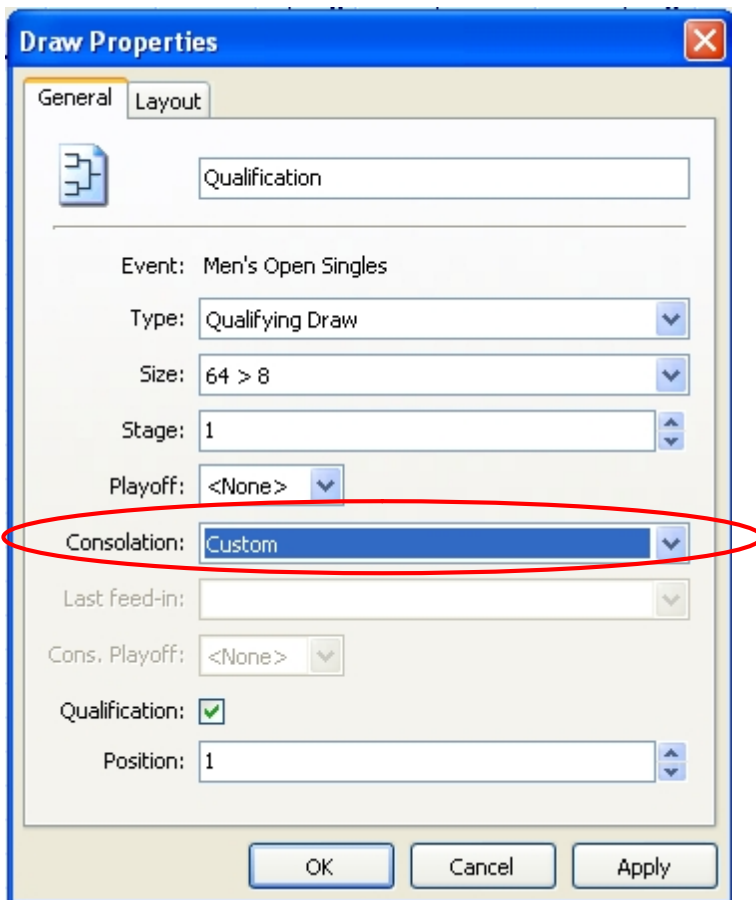
Now go to the "Events" tab and double-click on the relevant event and go to the "Scoring Format" tab and select the "Best of Two" scoring format in the consolation drop-down box.



STEP 2

Ensure that your qualifying and main draws are setup for the "Custom" consolation format. To check this, go to Roster > Draws and double-click on the relevant draw

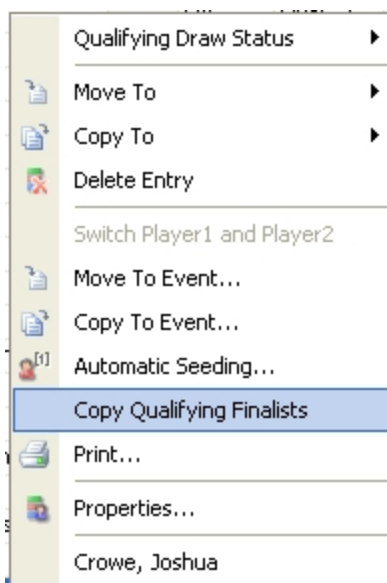
Roster - Main Draw						
Event	Draws					
	Name	Type	Size	Stage	Playoff	Consolation
Men's Open Singles	Qualification	Qualifying Draw	64 > 8	1		Custom
MS1	Men's Open Singles	Elimination	16	2		Custom



Using the custom consolation format will provide you with a blank draw that is half the size of your qualifying or main draw.

STEP 3

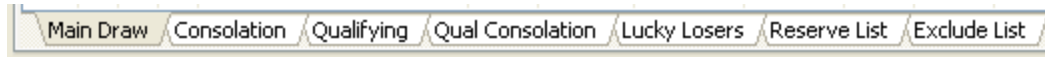
When your qualifying event has finished, make sure you move the qualifiers to the main draw roster tab. To do this, right-click anywhere in the qualifying roster and choose the "copy qualifying finalists" option.



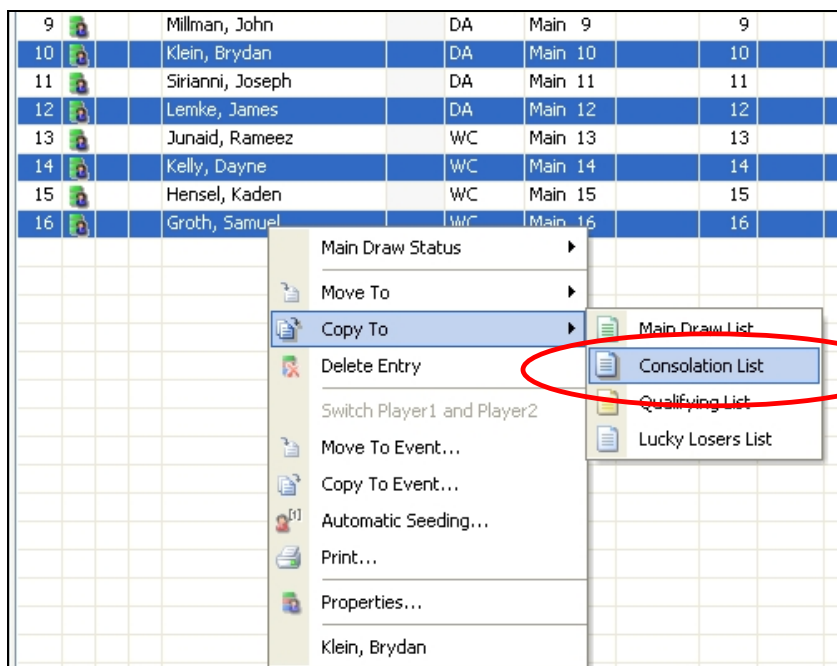
How to deal with sign-in consolation events – A guide for TD's

STEP 4

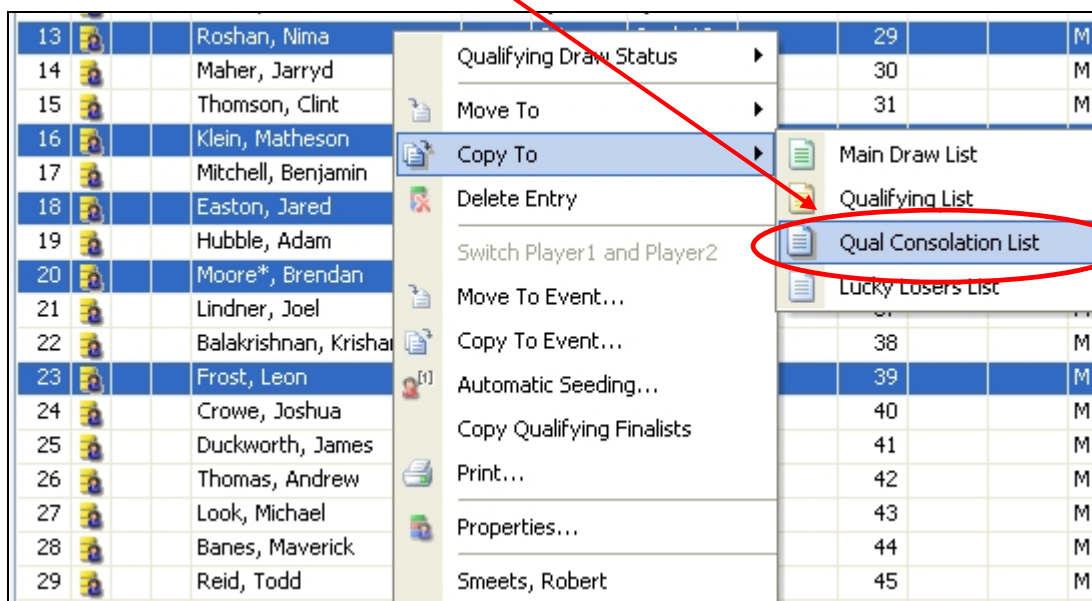
After you have closed sign-in for the consolation event (being aware that qualifying and main draw consolation sign-in closes on different days), move the relevant players to the consolation tabs that have been created in the roster screen.



To move players to the main draw consolation tab, select them from the main draw roster. You can select them one-by-one or if you hold the "Ctrl" button on your keyboard, you can click and choose multiple players at once. Then right-click on any selected player and choose Copy To > Consolation List.



If you are dealing with the qualifying consolation event, highlight players in the qualifying roster and choose "Copy To > Qual Consolation List"

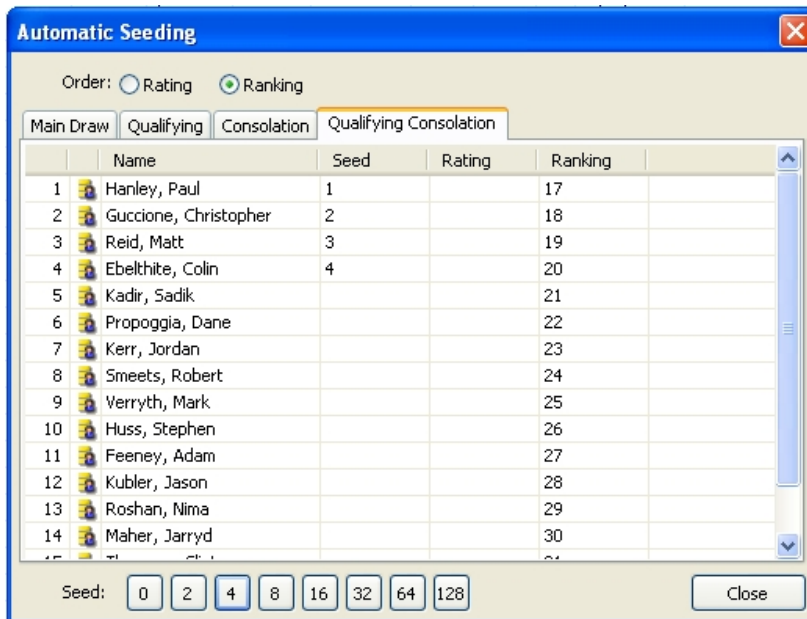


How to deal with sign-in consolation events – A guide for TD's



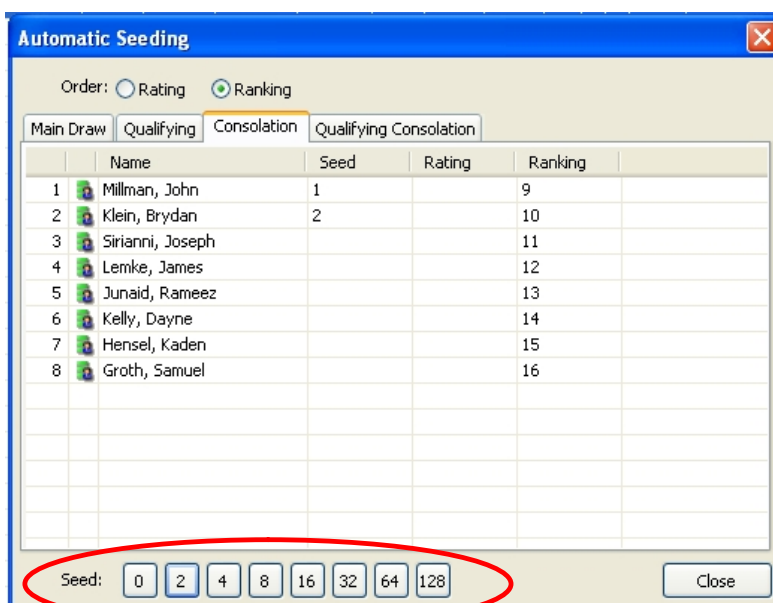
STEP 5

Whilst in the consolation or qualifying consolation roster, click on the Automatic seeding button along the top menu (circled below).



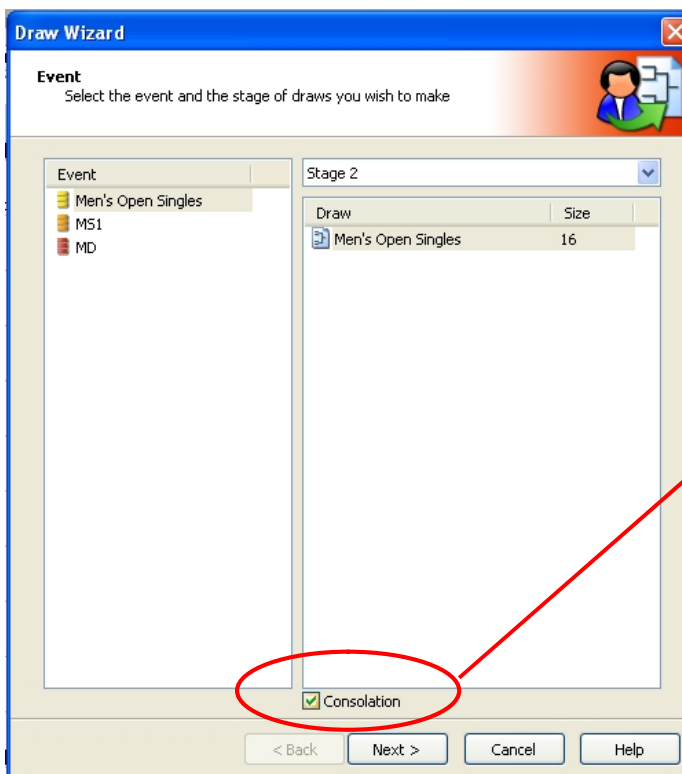
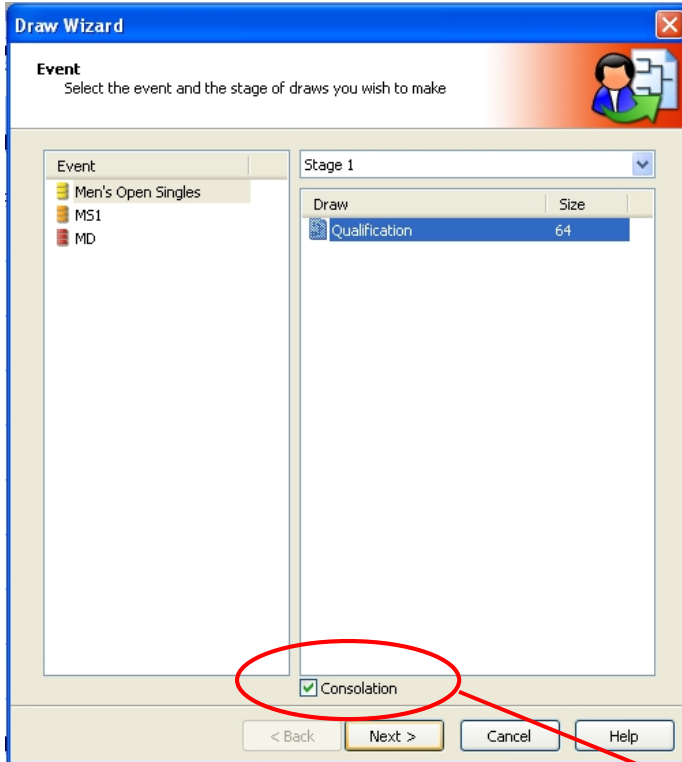
Choose the number of seeds you require for the consolation and qualifying consolation events by choosing on the numbers at the bottom of the window. This will seed your consolation event based on the Australian Rankings you have imported for the event.

**Please note – You will not be able to discretionarily seed the consolation event, it must be line with the Australian Rankings.*



STEP 6

Now that we have moved players into the consolation roster and completed the seeding task, we are ready to make the draws. Go to Draws > Make Draws to bring up the draw wizard.

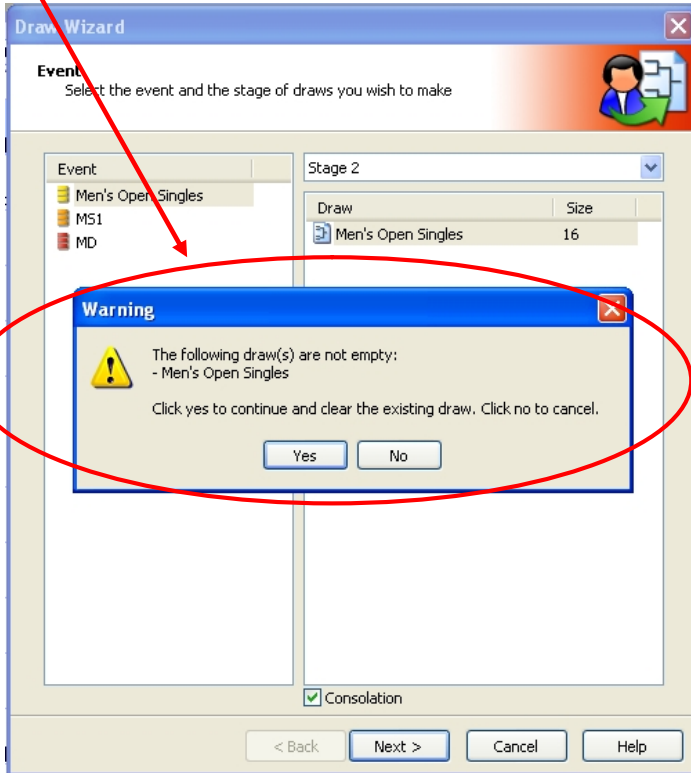


Choose the relevant draw you would like to make by selecting Stage 1 or Stage 2 in the drop-down box, but to make the consolation draws, make sure the "consolation" tick box is selected at the bottom of the draw wizard screen.

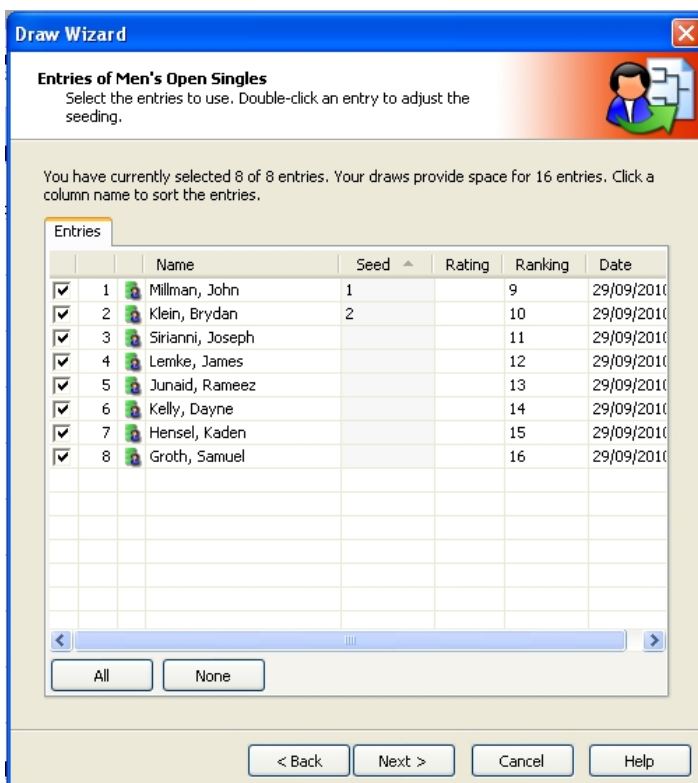
Then click the "next" button to move to the next step.

STEP 7

Ignore the below warning message that now appears, this is just a glitch in the system that can't be repaired at this stage. Click "yes" to move to the next step.



STEP 8

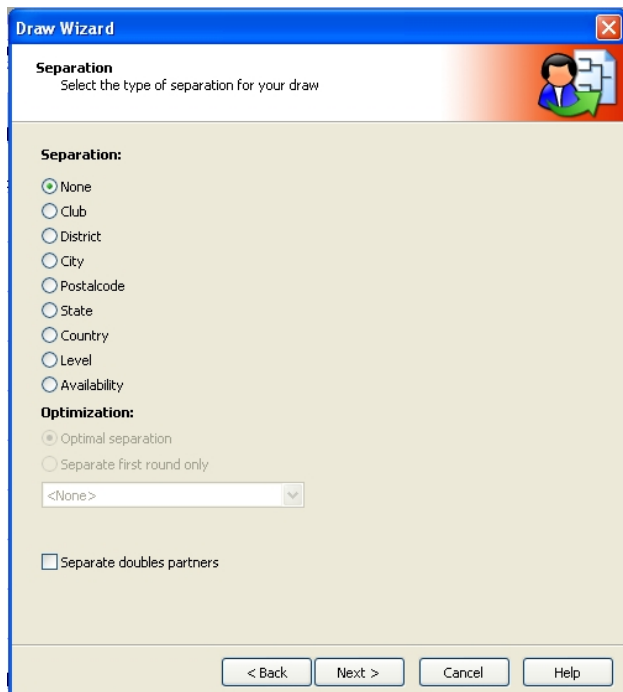


Ensure that all the players you want to include for the consolation event have been selected.

If this is done, click "next" to move onto the next step.

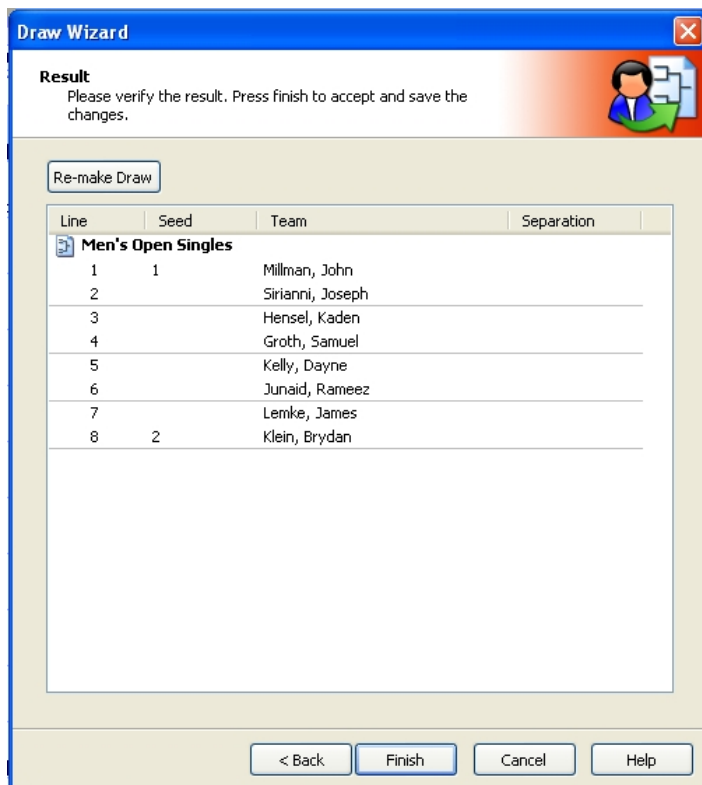
STEP 9

Don't choose any separation rules for the consolation events. Select "None" and then click the "Next" button.



STEP 10

You will now see a preview of the draw below. Click "Finish" to save the draw.



Line	Seed	Team	Separation
Men's Open Singles			
1	1	Millman, John	
2		Sirianni, Joseph	
3		Hensel, Kaden	
4		Groth, Samuel	
5		Kelly, Dayne	
6		Junaid, Rameez	
7		Lemke, James	
8	2	Klein, Brydan	

STEP 11

You can view the draws by click on the Draws button on the left-hand side menu and then scrolling along to the relevent tab.

Qualification		Qualification - Consolation		Men's Open Singles		Men's Open Singles - Consolation	
Quarterfinals		Semifinals		Final		Winner	
1	Millman, John [1]						
2	Sirianni, Joseph						
3	Hensel, Kaden						
4	Groth, Samuel						
5	Kelly, Dayne						
6	Junaid, Rameez						
7	Lemke, James						

You can schedule these matches as usual and they will then appear in the "Matches" screen once you have allocated a time and location.