***Selection criteria and process***

***Eligibility criteria***

Nominees must show they:

* Are a part of the club/association committee of management and have been for a minimum of three years;
* Work on an entirely voluntary basis and have done so for the 12 months prior to nomination;
* Have fostered relationships within and between the club/association and the community;
* Have made a considerable contribution to the sport, specifically in the area of delivering more active players;
* Have performed various roles within the club/association;
* Have demonstrated significant achievement while in the roles held within the club/association;
* The nomination is supported by at least one member of the current management committee; and
* Have provided documented evidence to substantiate meeting the selection criteria, such things as letters of thanks, supporting evidence from current administrators of the club/association, publications depicting the nominee’s position within the club/association.

**Members are encouraged to nominate colleagues.**

***The nomination process***

* The winners of the NT Volunteer Achievement Award will become the nominee for the National Volunteer Achievement Award.
* All nominations for the 2017 Tennis NT Awards are to be submitted via email to tennisnt@tennis.com.au
* Tennis NT reserves the right to submit nominations for this award category.

***Selection criteria***

The selection panel will give consideration to the following in assessing and comparing nominations:

* endorsement (written or verbal) to be provided by executive committee, operating committee, working party, or advisory body;
* the type and success of programs promoted, the level of increased community awareness and participation levels;
* the track record of increased participation levels from beginners to full playing members;
* the leadership qualities shown in building and/or maintaining facilities and/or operating procedures; and
* the impact of the time spent both short term and long term and how that benefits the club, community and the sport

The selection panel will be designated by Tennis NT and will consist of voting and non-voting members.

***Timeline***

* Nominations close – 5pm on **Tuesday 17 October 2017**
* Awards will be presented at **Tennis NT’s Annual Awards Night** - **Saturday 11** **November 2017**
* NT category winners will be forwarded to Tennis Australia in the relevant category **as nominees** for the Australian Tennis Awards
* NT Award winners and Australian Tennis Awards **finalists** announced at **Tennis NT’s Annual Awards Night**
* Australian Tennis Awards – **Monday 27 November 2017**

***Nomination Form***

Nominee:

Nominated by:

Email:

Phone:

**Provide your responses below, addressing each aspect of the criteria**