

MEMO TO: Regional Members, Life Members, Regional Assemblies and Affiliated Bodies

CC: Board of Directors

MEMO FROM: Mark Handley
Chief Executive Officer, Tennis Queensland

DATE: 22 August 2020

CALL FOR BOARD NOMINATIONS – TENNIS QUEENSLAND

Please be advised that elections will be held for the following *elected* board positions at the upcoming Tennis Queensland (TQ) Annual General Meeting, to be held on Saturday 24 October 2020:

- Two (2) Director positions (three-year term)
- One (1) Director position (one-year term)

Following these elections, the TQ Board of Directors will *appoint* two further board positions at their first meeting following the Annual General Meeting:

- One (1) Director positions (three-year term)
- One (1) Director position (one-year term)

With our very own Ashleigh Barty at the top of women's tennis, our sport in Queensland is enjoying a significant boost in profile and political support. The vision for Tennis in Queensland is to continue building on our strong position in Queensland culture. We aim to create a more playful world through tennis, and in doing so, tennis clubs will be thriving sporting hubs within their local community.

TQ's strategy to 2024 has just begun, and ensures end to end alignment from Tennis Australia through to our clubs. Sharing a vision is vital to the success of our sport, with each state playing a key role in encouraging growth and fostering imagination and success.

The TQ Board of Directors oversee that strategy, with a keen interest in progressing the priorities within it. Female engagement at all levels of the sport, thriving clubs as community hubs and building meaningful participation pathways are a few of the focus areas we are looking to achieve.

As well as overseeing the implementation of our strategy, Directors will ensure the sound governance of the organisation and play a significant role supporting staff, volunteers and stakeholders as new opportunities and challenges arise; working together to connect more people to our sport in meaningful ways.

This is a terrific opportunity for strong leaders who exhibit Tennis' values of imagination, excellence, collaboration and humility.

Elected Directors Eligibility for nomination

Nominees for Elected Director positions must be a Registered Player residing within Queensland who is at least 18 years of age, of good repute and character and who has met, when due, all fees and other sums of money owing by that person to Tennis Queensland.

A Regional Assembly Chairperson or a Regional Member cannot also be a Director of the Company. If a person is a Regional Assembly Chairperson or Regional Member at the time they are elected as a Director of the Company, that person must within 21 days of their election resign their position/s as Regional Assembly Chairperson or Regional Member.

Tennis Queensland is committed to diversity and inclusion. We encourage nominations from people of diverse backgrounds, gender, age groups and experiences to seek nomination. Our strengths lie in our differences, not our similarities.

Director Skills & Experiences Matrix

Tennis Queensland is committed to securing and maintaining a balanced and skilled Board to represent the interests of tennis in Queensland.

Tennis Queensland is seeking qualified individuals who are recognised leaders and bring value and experience to the following key specialist areas, with deep expertise in one or more of these areas.

1. Elite player/coach knowledge
2. Finance
3. Legal
4. Government
5. Marketing
6. Public Relations
7. Property Development

Process for nominating

Nominees for both elected and appointed positions, should complete and return the following necessary documents to nominate:

- a. Director nomination form
- b. Covering letter, no longer than one page
- c. A Curriculum Vitae (CV) no longer than two pages

Upon submitting your nomination, you will receive notification of receipt. If you do not receive this within 24hrs please email tennisqueenslandinfo@tennis.com.au.

Consideration and review of the nomination

Tennis Queensland's Governance Committee is responsible for reviewing all nominations and determining eligibility. The Governance Committee, in the process of their evaluation will shortlist the nominations received and may engage candidates throughout this process, during the week commencing 21 September 2020. The Committee will then provide their recommendations to the Board as well as Members of the Company (Regional Members).

All eligible nominees will be placed on the ballot paper for the election process to be held at the Company's Annual General Meeting on Saturday 24 October 2020, unless you are notified otherwise.

Following the Annual General Meeting all remaining nominees who have indicated willingness or desire to be considered for the Board appointed vacancies will be assessed by the Board of Directors with appointments then made.

Location, Time Commitment and Remuneration

The Board currently meets six times each year. Additionally, Board sub-committees meet 2-6 times a year. All board and sub-committee meetings are held at the Queensland Tennis Centre (QTC) at Tennyson in Brisbane, with the capability and option for virtual attendance if preferred.

This is a voluntary role.

Further Questions

For an informal and confidential conversation about this opportunity please email mhandley@tennis.com.au.

The above necessary documents must be received by 5pm Friday 11 September 2020 either by email, postal or hand delivered, and be addressed to the TQ Returning Officer (Chief Executive Officer).

Email - tennisqueenslandinfo@tennis.com.au

Postal - Tennis Queensland, 190 King Arthur Terrace, Tennyson, Queensland, 4105

Hand delivered - TQ offices, Queensland Tennis Centre, 190 King Arthur Terrace, Tennyson, Queensland

Yours faithfully



Mark Handley
Chief Executive Officer