

2024 QUEENSLAND Tennis Awards

NOMINATION GUIDE

This document is to provide guidance in completing the 2024 Queensland Tennis Award Nominations. Below outlines the Tennis Queensland (TQ) timelines, process, conditions of nomination, guidance on completion of the nomination forms and criteria for the open award categories.

AWARD CATEGORIES

The award period for the 2024 Queensland Tennis Awards is September 2023 – August 2024.

Open Awards:

- Most Outstanding Club – Metro & Regional/Rural
- Coaching Excellence – Club
- Most Outstanding School
- Most Outstanding Inclusion Initiative
- Most Outstanding Event
- Geoffrey E. Griffith - Volunteer Achievement Award

Closed Awards:

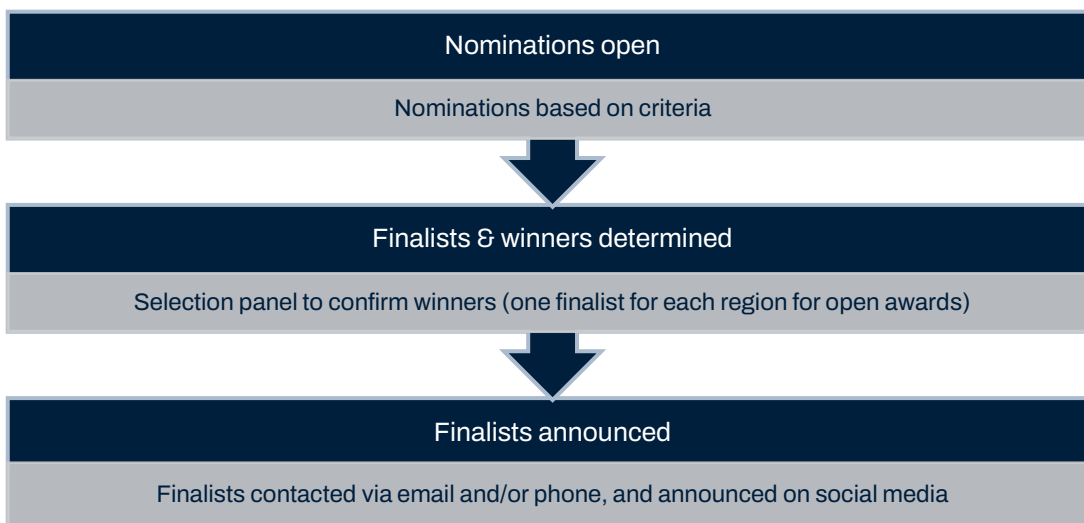
- Most Outstanding Coach – Development
- Most Outstanding Coach – Performance
- Excellence in Officiating
- Regional Shield
- Most Outstanding 30+ Tennis Master
- Most Outstanding Athlete with a Disability
- Eddie Machin – Junior Regional Male Athlete of the Year
- Anthony Richardson – Junior Regional Female Athlete of the Year
- Wendy Turnbull – Male Junior Athlete of the Year
- Wendy Turnbull – Female Junior Athlete of the Year
- Ashley Cooper Medal – Athlete of the Year

To nominate visit the [online portal](#) and select the appropriate award.

Activities	Timelines
Nominations close (excluding Most Outstanding Event)	Friday 6 th September 2024
2024 Most Outstanding Event nominations close	Sunday 22 nd September 2024
Successful and unsuccessful finalists notified via email Finalists to be announced on TQ social media	Monday 30 th September 2024
2024 Queensland Tennis Awards	Saturday 9 th November 2024

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PROCESS



Requirements of Award Recipients

- The successful recipients will be required to fulfill the following items upon reasonable request:
 - Photos and interviews at the Queensland Tennis Awards
 - Participate in marketing and promotional activities in the 12 months following the Awards
 - Participate in tennis pilot programs and initiatives, where applicable

Newcombe Medal, Australian Tennis Awards

- Where applicable and eligible, selected winners of the 2024 Queensland Tennis Awards will be nominated for the 2024 Newcombe Medal, Australian Tennis Awards.

Selection Panel

- The selection panel will be made up of area specialists and independent members.
- The selection panel in its absolute discretion will determine all decisions.

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NOMINATION FORM GUIDE

The following are required fields for all open award nominations. One [form](#) is to be completed per nomination. The below is to assist in completing these fields.

Form Fields	
Award category	Select the category (one only) for which the nomination is being submitted
Nominee name	Full name of person, club, school, event etc being nominated
Nominee representative	Full name of person for correspondence if different to person specified in 'Nominee name' eg. If the nomination is for a club, school, or event, please state the best contact person for this nomination
Nominee TQ region	The TQ region in which the nominee resides
Nominee email address	Email of nominee for correspondence in relation to the outcome of the nomination
Nominee phone number	Phone number of the nominee should TQ require to follow up with the nominee
Are you nominating yourself?	Yes - you are the nominee, and you have included your details in the nominee fields above No – you are not the nominee, and you will be required to provide your details as the nominator/person completing the form
Nominator name	Full name of person completing the nomination form
Nominator organisation/club/school	Name of nominator's organisation, club, or school, if relevant
Nominator email address	Email of person completing the nomination form
Nominator phone number	Phone number of the person completing the nomination form
Please detail how the nominee demonstrates the tennis values (collaboration, excellence, humility, and imagination)	Appropriate and commendable attitude in line with the tennis values and vision
Supporting documentation	Attach a minimum of three high-resolution images, which accurately reflect the nominee Images will be used in promotional material should the nominee be selected as a finalist

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AWARD CRITERIA

The following points highlight the key factors in determining the finalists and winners of the 2024 Queensland Tennis Awards for the open categories. Please note the criteria has been reviewed to reflect a more objective assessment and determine winners based on merit and engagement in the community in the past 12 months.

Most Outstanding Club

- 2024 Tennis Queensland Affiliation Renewal completion
- 2024 National Tennis Survey (Platform One) completion
- Program delivery at relevant club
- Tennis safeguarding children practices
- Attendance at Regional Assemblies
- Health Indicator of Tennis (HIT) Tool and action plan completion and rating
- Stakeholder engagement
- Key initiatives over the past 12 months
- Participant retention and growth over the past 12 months

Coaching Excellence – Club

- Links with a Tennis Queensland affiliate
- Staff with Tennis Australia coach membership
- Program delivery at relevant club
- Participant retention
- Attendance at professional development opportunities, by Head Coach and coaching team
- School program delivery and conversion to club members
- Community engagement initiatives to drive participation and membership
- Internal and external competition opportunities coaching business has delivered/engaged in the past 12 months

Most Outstanding School

- Tennis Queensland partner school
- Engagement of Tennis Australia coach
- Available tennis programs/pathways for students
- Student retention in tennis programs
- Participation in school competitions
- Engagement with the local community
- Conversion of students to club members

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Most Outstanding Inclusion Initiative

- Demonstrated benefits to an underrepresented group
- Number of participants
- Partners/community organisations worked with
- Detailed Initiative description
- Initiative benefits
- Sustainability of initiative
- Long-term goals of the initiative
- Community benefit

Most Outstanding Event

- Listed on Australian Competitive Play Calendar
- Number of unique players
- Growth in participation numbers
- Tournament satisfaction rating
- Event endorsement criteria satisfaction
- Distinguishable aspects to a standard event
- Additional activities

Geoffrey E. Griffith - Volunteer Achievement Award

- Volunteer role
- Number of years' service
- Association with Tennis Queensland affiliate and benefits to affiliate
- Key achievements over the past 12 months
- Impact on the sport
- Contribution to the community and sport over the past 12 months

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CONDITIONS OF NOMINATION

Application

- The award period for the 2024 Queensland Tennis Awards is September 2023 – August 2024.
- Nominations will only be accepted through internal assessment or the online form.
- Contact details provided as part of nominations will be used to forward correspondence to nominees advising selection as finalists and invitations to the Awards.
- Online nominations must include a minimum of three high-resolution images, which accurately reflect the nominee and will be used in promotional material should the nominee be selected as a finalist.
- Nominees must demonstrate a high level of integrity, which will be considered when assessing nominations.
- Claims made in nomination forms must be true and correct.
- TQ reserve the right to enter nominees for the awards.
- TQ reserve the right to withdraw a category or cancel an award if an insufficient number of nominations are received, the quality of nominations does not meet the criteria, or the nominations are deemed inappropriate for any reason.
- TQ reserve the right to withdraw a nomination based on any outstanding integrity issues.
- All nominations should reflect activities over the past 12 months.
- TQ accept no responsibility for nominations that are not received, delayed, incomplete or are lost due to a technical problem.
- TQ reserve the right to use nomination images and information during Queensland Tennis Awards marketing and promotion.

Selection

- All decisions will be determined according to the outlined criteria and by a selection panel.
- All decisions are final, and no correspondence will be entered into.
- Advice will be provided to all nominees in writing if they have been successful or unsuccessful as a finalist, using the email address supplied on the nomination form.
- Successful finalists will be contacted by TQ and/or an external contractor, via email or phone, to request additional information and photographs, if necessary.