

# **Tennis SA State League Terms of Reference June 2020**

## Tennis SA State League

The Tennis SA State League (abbreviations “State League or “SL) is the premier summer weekly tennis competition played in South Australia and conducted by Tennis SA.

## Tennis SA State League Competition

1. The Tennis SA State League Advisory Group shall be constituted as in 2 below with members appointed every three years by Tennis SA Board as near as possible to June. Five members shall form a quorum.
2. The Advisory Group will be made up of;
  - a) Five independent members of different age, gender and other backgrounds with a strong understanding of state level tennis in South Australia.
  - b) Two members of Tennis SA staff (typically from the Tournaments and Competitions Team)
  - c) One member may be appointed by the Tennis SA Board
3. The Tennis SA Board will appoint one member of the Advisory Group as chairperson. In the absence of the Chairperson being present for any meeting, the group shall elect one of their number as Acting Chairperson for that meeting.
4. One member of Tennis SA will perform the role of Recording Secretary as outlined below under point 7.
5. Tennis SA will administer the Men’s and Women’s competitions within State League.
6. Particular responsibilities of the Advisory Group shall be to:
  - a) Accept or decline nominations.
  - b) Determine the State League Competition rules for the conduct of the home and away Season and Final Matches.
  - c) Assist and attend working groups and forums held by Tennis SA.
  - d) Attend tribunals when required.
7. The Recording Secretary shall be responsible for performing the following duties:-
  - a) Calling for team nominations
  - b) Scheduling all Matches
  - c) Ensure all draws are set-up in Tennis SA approved competition software
  - d) Communicate competition details to all Team Coordinators
  - e) Oversee the recording of all results
  - f) Record, transcribe and circulate Minutes of Meetings

8. The State League Competition Rules shall include, but not be limited to, references to:-
  - a) Match Times
  - b) Match Format
  - c) Venues
  - d) Uniforms
  - e) Officials
  - f) Tribunal
  - g) Special Application of the Rules and Codes of Behavior
9. Tennis SA has the power to conduct investigations and hearings, and impose remedies, suspensions and penalties, as deemed appropriate and in accordance with the Tennis Australia Code of Behavior for competitions, on the following matters:
  - a) Clearance appeals
  - b) Disciplinary matters
  - c) Infringements of the Rules or Code of Behavior
10. The Advisory Group will liaise with the Head of Tournaments and Competitions at Tennis SA in relation to season dates and coordination with other Association competitions and tournaments.
11. The Advisory Group will meet at least once prior to the start of each season (July), once to accept or decline team nominations and once at the end of the season (April). Tennis SA may summon additional meetings as may be necessary, subject to 10 clear days' notice to all members.
12. Any member of the Advisory Group who absents themselves from two (2) consecutive meetings without apology acceptable to Tennis SA, shall be called on to show cause why the member should not be discharged from the group. Any such apology shall be in the hands of Tennis SA prior to the commencement of the meeting. Any vacancy on the Advisory Group during the three (3) year term may be filled by any suitable person appointed by the group.
13. The Advisory Group shall refer all policy matters to the Head of Tournaments and Competitions at Tennis SA. Policy matters are those that add, delete, amend or alter any by-law or policy of Tennis SA.
14. The Chairperson shall be entitled to a deliberative vote on all matters and, in the event of a tied vote on the matter before the Advisory Group, shall be entitled to a second, or casting vote.
15. Tennis SA may call upon the Advisory Group for the purpose of hearing clearance appeals and providing Tennis SA with adjudication and interpretation of the rules. The decision reached will be announced, full and binding.
16. A member of the Advisory Group shall absent themselves from the meeting if a matter under discussion is directly concerned with a Club with which the member is associated as a player or official. Past association with, or Life Membership of, a Club shall not affect a member provided that at least five (5) years has elapsed since an association with that Club.

### CHARGES

Tennis SA will determine the costs for participation in the State League. The breakdown of costs shall be as follows:-

1. Team Entry Fee – a charge per team to cover team entry and Tennis SA's administration and prize money costs.
2. Prize Money – an amount determined based on the overall income of the State League including Tennis Australia contributions.
3. Awards Night – a charge for tickets for the annual awards night.