

# ***2015 Tennis SA Awards Night*** ***Friday, 6 November***

## ***Nomination Package***

***Tennis Club of the Year – Metropolitan***

***Tennis Club of the Year – Country***

***Volunteer of the Year***

***Coach of the Year – High Performance***

***Coach of the Year - Participation***

# ***Nomination Information***

## ***Objective***

The Tennis SA annual awards event aims to

- Provide the tennis community with an opportunity to nominate and recognise the invaluable contribution that Tennis Associations/Clubs, Volunteers and Coaches provide to the growth, development and success of the game of tennis in South Australia.
- Give Tennis SA the opportunity to reward the Tennis Associations/Clubs, Volunteers and Coaches that are adopting innovative and effective practices that aim to improve the services and programs provided for the game of tennis and to set the scene for future developments.
- Provide the South Australian tennis community an opportunity to celebrate their achievements from the past year and network during the awards evening which strengthens the community

## ***Award Categories***

To ensure Tennis Associations/Clubs, Volunteers and Coaches can all be recognised for their contribution to tennis in South Australia five categories have been developed.

These categories are:

- Category 1: Tennis Club of the Year – Metropolitan
- Category 2: Tennis Club of the Year – Regional
- Category 3: Volunteer of the Year
- Category 4: Coach of the Year – High Performance
- Category 5: Coach of the Year - Participation

## ***Eligibility***

Anyone can nominate a Tennis Associations/Club, Volunteer and/or Coach who they believe deserves the award title. Nominated Tennis Associations and Clubs must be Tennis SA Affiliated.

## ***Benefits of nominating***

Nominating individuals and Associations/Clubs for the Tennis SA awards event provides you an opportunity to recognise your Tennis Association/Club, Volunteers and Coaches who have excelled and provided to the growth, development and success of the game on tennis in South Australia.

These benefits are;

- Those nominated will receive recognition at the Tennis SA annual awards evening
- Category winners will receive a Prize and official certificate plus their names will be published on the Tennis SA website and within media releases
- An opportunity to profile and receive State Recognition on your Club's successes and the contribution you make to your local community.
- Attract new members and volunteers through recognition as a leading tennis club/association within South Australia.
- Increases attendance at the Tennis SA awards event where you can meet and learn from other Tennis Clubs that are showcasing the future development for the game of tennis.

### ***How to nominate***

It involves three easy steps!

1. Complete the Nomination Form (attached)
2. Answer the five category questions
3. Submit to Tennis SA by the close of business on **Friday, 9 October 2015** addressed to Tennis SA, PO Box 43, NORTH ADELAIDE SA 5006 or email to [jmacpherson@tennis.com.au](mailto:jmacpherson@tennis.com.au)

### ***Judging panel***

A judging panel comprising of representative(s) from Tennis SA and a representative from the Ken McGregor Foundation will decide on the winner of each category.

### ***2015 Key dates***

- Call for nominations – **Monday, 17 August 2015**
- Nominations close – **Friday, 9 October 2015**
- Assessment process – **19-23 October 2015**
- Awards presentation night – **Friday, 6 November 2015**

### ***Nomination guidelines***

- Ensure that your submission addresses each question in a clear and concise format (maximum two A4 pages) focusing on positive attributes and outcomes whilst highlighting areas of strength and innovation with examples.
- Nominated individuals, Associations/Clubs may be approached for publicity purposes both before and after the Awards event by Tennis SA so ensure they are aware they have been nominated.
- Submissions may include any additional information that may be beneficial to your nomination, including but not limited to newspaper articles, letters of support, etc. However please note that all information supporting the nomination may be used by Tennis SA for editorial, promotional or advertising purposes.
- If your application is binded or similar, please also provide one unbinded copy as photocopies will need to be made for the selection committee.
- You may submit more than one nomination per category (except for Club of the Year). A separate nomination form, submission and supporting information is required for each nomination.

# Nomination Form

Please select category

**Category 1:** Tennis Club of the Year – Metropolitan

**Category 2:** Tennis Club of the Year – Country

**Category 3:** Volunteer of the Year

**Category 4:** Coach of the Year – High Performance

**Category 5:** Coach of the Year - Participation

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

## Nominee Details

I/We wish to nominate:			
Association / Club:			
Position:			
Postal Address:			
Suburb / Town:		Post Code:	
Phone (H):		Phone (W):	Phone (M):
Email:			

## Nominator Details

Name:			
Position at Club/Assoc/Centre:			
Postal Address:			
Suburb / Town:		Post Code:	
Phone (H):		Phone (W):	Phone (M):
Email:			

**Certification** (1 x club executive officer must sign below)

I certify that the information provided in support of this information is true and accurate:

Signed:	
Name: (Please Print)	
Position:	
Postal Address:	

**Please return your completed nomination form, submission and attachments to:**

Tennis SA – PO Box 43, NORTH ADELAIDE SA 5006 or email to [jmacpherson@tennis.com.au](mailto:jmacpherson@tennis.com.au) by no later than **Friday, 9 October 2015**

## **Club of the Year Award – Metropolitan (Category 1)/ Country (Category 2)**

### **Objective**

This award recognises outstanding achievement in the development of effective management practices of affiliated Associations/Clubs and innovative approaches in the provision of services to their membership base and the local community.

This award aims to recognise changes / initiatives implemented since October 2014 with the support of plan for the future.

In assessing nominations consideration will be given to all relevant areas including:

- Membership – current membership numbers, member benefits
- Coaching – provides learning and development opportunities for coaches
- Community – engaging community support and developing supportive relationships
- Marketing and promotion – campaigns, mail outs, website, media exposure
- New initiatives – what’s new? (i.e. club website, open days, awards events, court developments)

**Please ensure that you have selected which award you are nominating for at start of the nomination form – Metropolitan or Country**

**The following questions must be addressed in your submission for this award:**

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| 1. Membership –How has your Association/Club improved their services and member benefits to increase value for money and increase membership numbers? |
| <br><br><br><br><br><br><br><br><br><br>  |
| 2. Coaching – What is your Association/Club doing to promote coaching opportunities to current and future coaches?                                    |
| <br><br><br><br><br><br><br><br><br><br>  |

3. Community – What is your Association/Club doing to engage with the community and develop a supportive relationship with them?

4. Marketing and promotion – What has your Association/Club being doing to promote itself to the local community and State?

5. New initiatives – Tell us about new initiatives which your Association/Club has been involved in.

## ***Volunteer of the Year Award (Category 3)***

### ***Objective***

This award recognises the outstanding achievements and contributions performed by a volunteer towards the growth and development of the game of tennis. It recognises the commitment, time and effort that volunteers provide in ensuring we have the opportunity to participate in the game of tennis.

This award aims to recognise the outstanding achievements and contributions made since October 2014.

In assessing nominations consideration will be given to all relevant areas including:

- Personal commitment and enthusiasm for the game of tennis and its development
- The significance of the achievement / contribution to the development of the game of Tennis
- The willingness and ability to work as a team and support or assist in the directions of the organisation

### **The following questions must be addressed in your submission for this award:**

1. How does their commitment contribute towards the development of the game of tennis at your association/club?

1. How does their commitment contribute towards the development of the game of tennis at your association/club?

2. What contribution has the Volunteer made to Tennis SA?

3. Provide examples of the Volunteer displaying innovation, enthusiasm and initiative whilst volunteering.

4. Is the Volunteer a Tennis SA registered player?

5. Please estimate their length of service, and/or their number of volunteering hours.



## ***Coach of the Year Award - High Performance (Category 4) / Participation (Category 5)***

### ***Objective***

This award recognises the outstanding achievements and contributions performed by a tennis coach towards the growth and development of the game of tennis. It recognises and acknowledges the significance of the coaches' role in ensuring a successful junior development program and a sustainable future for the Club and its Association.

This award aims to recognise the outstanding achievements and contributions made since October 2014.

In assessing nominations consideration will be given to all relevant areas including:

- Personal commitment and enthusiasm for the game of tennis and its development
- The significance of the achievement / contribution to the development of the game of Tennis
- The willingness and ability to work as a team and support or assist in the directions of the organisation

**Please ensure that you have selected which award you are nominating for at start of the nomination form – High Performance or Participation**

**The following questions must be addressed in your submission for this award:**

1. What contribution has the Coach made to the game of tennis?

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2. Provide an example of innovation, enthusiasm and initiative the coach has displayed.

3. What is the Coach doing to improve their skills? (I.e. undertaking courses, running courses, etc.)

4. Is the coach a Tennis Australia coach member?

5. Is the coach a Tennis SA registered player?

## TERMS AND CONDITIONS OF ENTRY

1. The promotion is being conducted by Tennis SA ABN 19 103 003 187 of PO Box 43, North Adelaide, South Australia 5006, Australia ("Promoter")
2. The promotion is subject to these terms and conditions. Information in respect of entry to and prizes of the promotion form part of these terms and conditions.
3. The promotion runs from Monday 17 August 2015 to Friday 9 October 2015. ("Promotion Period")
4. Entry to the promotion is open to any person who volunteers or is a coach at any tennis club/association/operator in South Australia, other than employees of the Promoter and their immediate families ("Eligible Entrants"). To enter, Eligible Entrants must be nominated by a person (the "Nominator") on a "Nomination Form" ("Nomination Form") during the Promotion Period. Nominated Clubs must be affiliated with Tennis SA. The completed Nomination Form must be submitted to Tennis SA by close of business on Friday 9 October 2015.
5. Entry into this promotion is deemed to be an acceptance of these terms and conditions by the Eligible Entrant and Nominator.
6. Entries which are incomplete, illegible or not completed or submitted in accordance with these terms and conditions will not be accepted. The Promoter reserves the right to verify the validity of entries and to disqualify any entrant who tampers with the entry process. The Promoter is not responsible for entries that are not received, or are received late, by the Promoter. All entries will be the property of the Promoter and will not be returned to Eligible Entrants or Nominators.
7. a) the entries will be judged by two representatives from the Promoters Life membership committee and Promoters Awards subcommittee between 19 and 23 October 2015. The judges' decision is final and no correspondence will be entered into concerning granting of the prizes. This is a game of skill and chance plays no part in determining the winners.  
b) Each category's prize winner will be the most outstanding volunteer, coach or affiliated club based on the criteria outlined in the nomination package guidelines. ("Nomination Package")  
c) The "Volunteer of the Year" and "Coach of the Year" and "Club of the Year" will receive a product prize pack ("Major Prize").
9. If a particular component of any of the Major Prizes (the 'Prizes') is not available for any reason, the Promoter may substitute that component of the Prize with another component of equal or greater value.
10. The Prizes are subject to the terms and conditions of each respective provider of individual components of the Prizes.
11. The Prizes, or any unused portion of it, are not exchangeable and cannot be taken as cash. However, in exceptional circumstances, the Promoter has the discretion to provide similar items of equivalent value or to award the cash equivalent.
12. The Prizes are not transferable.
13. Any costs in excess of the value of any Prize and all ancillary costs associated with redeeming any Prize are the sole responsibility of the winners of any Prize. The Promoter shall not be liable for any Prizes that have been lost, stolen, forged, damaged or tampered with in any way.
14. The category prize winners will be announced at the Tennis SA Awards event on Friday 6 November 2015. Prize winners will be given their prize on the date of announcement. If the winner is not in attendance they will be notified by telephone and by mail within fourteen days of the judges' determination and the Prize will be mailed to the winner within fourteen days of judging. Prize winners' names will be published in media releases published on the Tennis SA website and provided to The Advertiser newspaper.
15. The Promoter will collect, use and disclose the personal information of Eligible Entrants and Nominators for the purpose of conducting this promotion, including announcing and publishing the prize winners' names and disclosing winners' details where required.