

HOW TO ACCESS THE CLUB COACH AGREEMENT TEMPLATE

Tennis Australia have recently updated the club/coach agreement to make it easier for clubs and coaches to formalise a win-win partnership. The agreement outlines clear roles and responsibilities for both parties, can be prepared quickly and presents concisely.

What's in the new Club Coach agreement?

The new agreement from Tennis Australia includes the following editable documents:

Contract Details	Schedules	KPI's & Targets	Services Review
✓ Outlines overall terms, benefits and special conditions	✓ Outlines club and coach responsibilities in areas including programs and coaching services, administration, maintenance, and competitions and tournaments	✓ Outlines key areas of performance that aligns with goals of the coaching business and the club to help guide expectations of the partnership	✓ Provides a report style document to help clubs and coaches review the progress of their agreement and partnership on an annual basis

How to access the new Club Coach agreement

1. Submit application to access the Club Coach Agreement [here](#).
2. Your Tennis Development Officer will be in touch to discuss your club coach appointment needs and offer you access to the agreement by sending through a release form for your club and the coach to sign.
3. The club and coach complete, sign and submit the release form to their Tennis Development Officer [via email](#). The release form provides access to the documentation from Tennis Australia but the terms and negotiation of the final agreement is between the two parties.
4. A Tennis Australia representative signs off on the release form, to approve the release of the agreement. *This voids Tennis Australia of any responsibility as agreement only provides a basic framework.*
5. The set of agreement documentations is released within 3-5 working days via email, on behalf of Tennis Australia.
6. Club and coach receives and reviews the agreement documentation. The club and coach successfully negotiate the terms, schedules and KPIs/targets using the Tennis Australia agreement, at their discretion.

How can Tennis Victoria help?

Get us involved early in the process of appointing a coach to your club. We can assist with the appointment process, support and general advice at any stage of the relationship.

Find your Coaching Leader and Tennis Development Officer at tennis.com.au/vic/about/staff.