

TERMS OF REFERENCE

Associations/Region Advisory Panel

- 1.1. The Tennis Victoria Associations/Region Advisory Panel is responsible for:**
 - a. Reviewing and providing recommendations and feedback to the Competitive Play Committee in regard to the structure, naming, time of delivery, and positioning of Inter-Association/Region events, or competitive play offerings delivered by Tennis Victoria.
 - b. This group will provide feedback on any significant changes to existing competitions/events or the addition of any 'new' competitive play offerings delivered by Tennis Victoria. The panel is not intended to make decisions on any of the above, however provides recommendations for endorsement by the Competitive Play Committee.
- 1.2. The Panel shall comprise up to eight (8) members, including the Chair. The Chair shall be one (1) of two (2) Association representatives of the Competitive Play Committee. The composition of the Panel will consist of six (6) metropolitan representatives and two (2) regional representatives. Of the six (6) metropolitan representatives, we are seeking a spread of four (4) large associations and two (2) smaller associations that represent the geographical landscape of Melbourne.
- 1.3. The Competitive Play/Pathways Lead, (or any successor role to this title), will act as Secretariat to the Committee.
- 1.4. The Chair of the Panel shall be a member of the Competitive Play Committee and be appointed annually by the Chair of the Competitive Play Committee and Head of Tennis Operations.
- 1.5. Panel members, other than the Chair, shall be appointed by the Competitive Play Committee for a term of two (2) years. The terms of these members shall be staggered on a rolling basis. This rotation will see two (2) years of service from two (2) larger metro associations, one (1) smaller association, and one (1) regional representative. All other members will remain for one (1) year only to ensure rotation of the panel.
- 1.6. An Expression of Interest process open to all affiliates will take place before the appointment of members, to ensure the above parameters are met. Nominees must be active members within their local association – e.g. Committee member, Junior Convenor, or other. The selection of the panel will be made by the Competitive Play Committee in the first meeting of the year.
- 1.7. The Panel shall meet two (2) times a year (or as required) and have specific responsibility for:**
 - a. Assisting the Competitive Play Committee in decision-making on Inter-Association issues by providing recommendations and feedback relevant to Associations/Regions
- 1.8. The Advisory Panel shall meet or communicate via teleconference or email as and when determined by the Advisory Panel Chair. The attendance at and any recommendation(s) of any Advisory Panel(s) meeting shall be recorded by management for the Competitive Play Committee.