

TERMS OF REFERENCE

Match Day Advisory Panel

- 1.1. The Tennis Victoria Match Day Advisory Panel is responsible for:**
 - a. Reviewing and providing recommendations for endorsement by the Competitive Play Committee, to rules and regulations of Tennis Victoria delivered Leagues and Events
- 1.2. The panel shall comprise up to three (3) members, including the Chair. The Chair shall be one of the representatives of the Competitive Play Committee. The composition of the panel will consist of two (2) members, the chair and members of the Tennis Victoria Competitive Play team.
- 1.3. The Competitive Play Coordinator, (or any successor role to this title), will act as Secretariat to the Committee.
- 1.4. The Chair of the Panel shall be a member of the Competitive Play Committee and be appointed annually by the Chair of the Competitive Play Committee and Head of Tennis Operations.
- 1.5. Panel members, other than the Chair, shall be appointed by the Competitive Play Committee for a term of two (2) years. The terms of these members shall be staggered on a rolling basis. This rotation will see 2 years of service from one (1) member and one (1) year of service from the other member.
- 1.6. An Expression of Interest process open to all affiliates will take place before the appointment of members, to ensure the above parameters are met. Nominees must be active members within Tennis Victoria-delivered Leagues and/or Events. The selection of the panel will be made by the Competitive Play Committee in the first meeting of the year.
- 1.7. The Panel shall on an as needs basis and have specific responsibility for:**
 - a. Reviewing all rules and regulations of Tennis Victoria delivered Events and Leagues, providing recommendations for endorsement by the Competitive Play Committee prior to the start of each season or event.
- 1.8. The Advisory Panel shall meet or communicate via teleconference or email as and when determined by the Advisory Panel Chair. The attendance at and any recommendation(s) of any Advisory Panel(s) meeting shall be recorded by management for the Competitive Play Committee.