**Progress Report**

Project Name:

Report Prepared by:

Prepared on: \_ \_ / \_ \_ / 2 0 \_ \_

**Brief project description and summary of project objectives:**

**Brief summary of progress to date:**

**Brief summary of progress to date:**

**List of outcomes or milestones met so far:**

**Brief summary of progress to date:**

**Any variations to the project as a result of progress**

**Summary of grant expenditure to date:**

|  |  |  |
| --- | --- | --- |
| **Item** | **Supplier** | **Cost (Inc/Ex GST)** |
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|  |  |  |
| **TOTAL** |  |

**Expected end date of the project:**