

Volunteers in Sport

Do you wish you had more time, hands or heads to complete all the work needed at your club?

Thanks to funding from the Department of Sport and Recreation, Volunteering WA can provide you **free assistance** with all aspects of volunteer management.

Recruitment

Need a volunteer? Through the Volunteers in Sport project, **clubs across WA have recruited:**

Marketing Assistants · Committee Members
Newsletter Editors · Administrative Assistants
Volunteer Coordinators · Coaches · Referees
Announcers · Event Assistants · Canteen Help



Support

We also help with many other aspects of volunteer management. The support we can offer includes:

- **Advice and planning** to engage your existing club members and recruit them as volunteers
- **Support** writing engaging volunteer position descriptions which are more likely to attract volunteers
- **One-on-one consultations** to support your club with aspects of volunteer management, such as retention and recognition
- **Training sessions** covering topics of volunteer management such as recruiting, retaining and understanding volunteers, and creating volunteer management plans

For more information, including **upcoming training sessions** and details on our **online volunteer recruitment**, visit

sport.volunteeringwa.org.au



Contact Us

08 9482 4310

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Department of
Sport and Recreation

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Workshops

Thanks to funding from the Department of Sport and Recreation, Volunteering WA can provide **free assistance and training** with all aspects of volunteer management.

Developing Volunteer Management Plans

This workshop will help you:

- Understand the volunteer lifecycle
- Identify the existing systems and processes in place for volunteer management in your club
- Create an appropriate approach for your club in managing volunteers

Volunteer Recruitment Workshop

This workshop will help you:

- Understand some of the motivations of volunteers
- Understand the recruitment process and how to write and advertise volunteer positions
- Identify the roles needed in your club and how to recruit for roles successfully

Volunteer Retention Workshop

This workshop will help you:

- Identify your volunteers, their backgrounds and volunteering habits
 - Understand some of the motivations of volunteers and reasons they stay or leave
 - Develop your ability to personalise volunteer recognition and improve retention
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For more information and upcoming dates visit:

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